

**ONTARIO ASSOCIATION OF ARCHITECTS**  
**Council Meeting of September 17, 2026 at approx. 11:00 a.m.**

**Meeting # 306**

**OPEN MEETING AGENDA**

**Recognition of Traditional Lands**

- |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                           |
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| 4 mins | <b>1.0 AGENDA APPROVAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                           |
| 1 min  | 1.1 Declaration re. Conflict of Interest                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                           |
|        | <b>2.0 APPROVAL OF MINUTES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                           |
| 4 mins | 2.1 Draft minutes of the June 25, 2026 Open Council Meeting ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                 |                           |
| 2 mins | <b>3.0 BUSINESS ARISING FROM THE MINUTES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                           |
|        | <b>4.0 ITEMS FOR REVIEW AND APPROVAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                           |
| 2 mins | 4.1 2027 Council Meeting Dates and Annual General Meeting Date ( <i>see attached</i> )<br><i>It was moved by ... and seconded by ... that the 2027 Council meeting dates be approved as circulated.</i>                                                                                                                                                                                                                                                                                             | Executive Director        |
| 7 mins | 4.2 2027 Programming and Outreach with Local Societies ( <i>see attached</i> )<br><i>It was moved by ... and seconded by ... that Council approve the proposed OAA Alternate Program 2027: Broadening Reach Across Ontario as presented at the September 17, 2026 Council meeting</i>                                                                                                                                                                                                               | Executive Director        |
| 2 mins | 4.3 Engagement of Strategic Planning Consultant ( <i>oral</i> )<br><i>It was moved by ... and seconded by ... that Council approve the engagement of Kathy McLaughlin &amp; Associates as the strategic planning consultant for the OAA's next strategic planning exercise; that Council approve an adjustment to the project commencement date such that the consultant may begin work in fiscal 2026; and, that the related consulting fees be drawn from the 2026 Policy Contingency budget.</i> | Governance Committee      |
| 7 mins | 4.4 Revision to AI Usage Policy ( <i>see attached</i> )<br><i>It was moved by ... and seconded by ... that Council approve the amended OAA AI Usage Policy dated September 17, 2026.</i>                                                                                                                                                                                                                                                                                                            | Governance Committee      |
| 2 mins | 4.5 Appointment to the City of Toronto Electoral District ( <i>oral</i> )<br><i>It was moved by ... and seconded by ... that Council approve the appointment of ... to the City of Toronto Electoral District Council seat and deemed to be an elected member of Council and shall hold office for the unexpired portion of the term of the member whose office they are appointed to fill.</i>                                                                                                     | Governance Committee      |
| 7 mins | 4.6 Updates to Council Policy - Reimbursement for Councillors, Committee Members, and Volunteers ( <i>see attached</i> )<br><i>It was moved by ... and seconded by ... that Council approve the proposed amendments to the policy, Reimbursement for Councillors, Committee Members, and Volunteers as presented to Council on September 17, 2026</i>                                                                                                                                               | Finance & Audit Committee |
| 7 mins | 4.7 2028 Conference Location and Venue ( <i>see attached</i> )<br><i>It was moved by Spiegel and seconded by ... that Council approve Mississauga, Ontario, as the location for the OAA Conference 2028 and that the necessary space be secured at the Hilton Mississauga Meadowvale.</i>                                                                                                                                                                                                           | CPEC                      |

## Open Council Agenda

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| 7 mins | 4.8         | Proposal for Consultant re. Website UX Report ( <i>see attached</i> )<br><i>It was moved by... and seconded by... that Council approve:</i><br>• the initiation of the first phase of a review process for the OAA Website for FY2027—<br>having a third party review the OAA Website's functionality in the context of user<br>experience (UX)—beginning with the development of an RFP;<br>• the proposed budget of up to \$49,500 for this first phase, as already reviewed and<br>approved by Finance and Audit Committee in the draft budget;<br>• the proposed schedule and timeline as set out in the work plan; and<br>• that staff, along with the OAA President and CPEC Chair, be directed to conduct the<br>selection process for a consultant and begin the audit process | Executive Director |
|        | <b>5.0</b>  | <b>ITEMS FOR DISCUSSION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |
|        | <b>6.0</b>  | <b>REPORTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |
| 1 min  | 6.1         | Report from the President – Activities for the months of June-September ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | President          |
| 1 min  | 6.2         | Report from the Executive Director ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Executive Director |
| 1 min  | 6.3         | Report from the Registrar ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Registrar          |
|        | 6.4         | Report from the Senior Vice President and Treasurer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | SVP & Treasurer    |
| 5 mins | 6.4.a       | Financial Statements for 9 months ending August 31, 2026 ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                    |
|        | 6.5         | Committee Reports                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Committee Chairs   |
| 1 min  | 6.5.a       | Communications & Public Education Committee – Update ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | VP Spiegel         |
| 1 min  | 6.5.b       | Governance & HR Committee - Update ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | SVP & Treasurer    |
| 1 min  | 6.5.c       | OAA Building Committee- Update ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Councillor Yeung   |
| 1 min  | 6.5.d       | Practice Resource Committee (PRC) – Update ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | VP Schuhmann       |
| 1 min  | 6.5.e       | Policy Advisory Consultation Team (PACT) – Update ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | VP Vilardi         |
|        | <b>7.0</b>  | <b>ITEMS FOR INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |
|        | 7.1         | Update to Regulatory Notice RN.01 ( <i>see attached</i> )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Registrar          |
|        | <b>8.0</b>  | <b>OTHER BUSINESS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |
|        | <b>9.0</b>  | <b>DATE OF NEXT MEETING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |
|        | 9.1         | The next regular meeting of Council is Friday, December 4, 2026 at 9:30 a.m. at the<br>OAA Headquarters, Toronto, Ontario.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                    |
|        | <b>10.0</b> | <b>ADJOURNMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    |